

# DC DMV LIMITED PURPOSE CREDENTIAL PROCESS

**On May 1, 2014, the DC Department of Motor Vehicles (DMV) began issuing a Limited Purpose Driver License and Limited Purpose Identification Card.** The Limited Purpose credential requires a one-time validation of source documents when applying for your DC Limited Purpose credential. The driver knowledge and road tests will be required for all applicants applying for the Limited Purpose driver license. First time DC applicants must be a resident of the District of Columbia for at least 6 months. Applicants must have never been issued a social security number, previously been issued a social security number but no longer be eligible, or not be eligible for a social security number. The Limited Purpose credential may not be used for official federal purposes and will be marked to reflect this requirement. You must schedule an appointment to obtain a Limited Purpose driver license or identification card. Prior to your DMV appointment for a Limited Purpose driver license, be sure to study and review the Driver Manual in preparation for the knowledge test. If you fail the knowledge test, you will be required to make another appointment. Appointments can be made online, and the hours and locations of our four service centers are available on our website at [www.dmv.dc.gov](http://www.dmv.dc.gov) or by calling 311 (or 202-737-4404).

## **Steps for Obtaining a Limited Purpose Identification Card**

**Step 1:** Collect your proof of identity, complete proof of SSN ineligibility form, proof of current DC residency and proof of 6-month DC residency as indicated from the lists below

**Step 2:** Make a Limited Purpose Identification Card appointment at DC DMV on our website at [www.dmv.dc.gov](http://www.dmv.dc.gov) or by calling 311 (or 202-737-4404)

**Step 3:** Report to the appropriate DMV location on your appointment date and time with all of your necessary documents with the \$20 ID card fee

## **Steps for Obtaining a Limited Purpose Driver License**

**Step 1:** Collect your proof of identity, complete proof of SSN ineligibility form, proof of current DC residency and proof of 6-month DC residency as indicated from the lists below

**Step 2:** Make a Limited Purpose Driver License appointment at DC DMV on our website at [www.dmv.dc.gov](http://www.dmv.dc.gov) or by calling 311 (or 202-737-4404)

**Step 3:** Study our Driver Manual (located online at [www.dmv.dc.gov](http://www.dmv.dc.gov)) to learn the rules of the road in preparation for taking the knowledge test

**Step 4:** Report to the appropriate DMV location on your appointment date and time with all of your necessary documents with the \$10 knowledge test fee and the \$20 Learner Permit fee

**Step 5:** If you do not pass the knowledge test, you are required to schedule another DC DMV appointment. If you do pass the knowledge test, you will receive a Learner Permit

**Step 6:** After receiving Learner Permit, schedule a road test appointment online at [www.dmv.dc.gov](http://www.dmv.dc.gov)

**Step 7:** Practice on the road driving, with a licensed driver who is at least 21 years of age in the passenger seat with you, in preparation for your road test

**Step 8:** Report to our Brentwood Road Test Center on your road test appointment date and time with a validly registered and insured vehicle and a licensed driver who is at least 21 years of age. There is a \$10 road test fee and a \$44 fee for the driver license or a \$20 provisional license fee if under 21 years old.

**Step 9:** If you do not pass the road test, you are required to schedule another road test appointment. If you do pass the road test, you will obtain your driver license. (Note: If you are under the age of 21, you will be entered into our Gradual Rearing of Adult Drivers (GRAD) Program.)

## **Proof of Identity – Full Legal Name and Date of Birth**

**Must bring ONE (1) of the following source documents listed below and must be original:**

# DC DMV LIMITED PURPOSE CREDENTIAL PROCESS

- Unexpired Passport
- Consular Card (Mexico, Guatemala, or Ecuador)
- Certified US Birth Certificate or Birth Certificate Card filed with a State Office of Vital Statistics
- Unexpired United States Military Identification Card
- \*Letter with picture from Court Services and Offender Supervision Agency (CSOSA) or DC Department of Corrections (DOC) certifying name and date of birth (may only be used when obtaining ID card)

**OR**

**Must bring TWO (2) of the following secondary source documents listed below and must be original:**

- Foreign Birth Certificate (Original)
- Unexpired Foreign Driver License or Identification Card
- Certified School Records

If source documents are non-English from a foreign country, must attach an English translation from embassy or from certified translator.

## **Proof of Social Security Number Ineligibility**

An individual applying for a Limited Purpose driver license or Limited Purpose identification card must certify on the SSN Declaration Form that he/she has not been assigned a social security number, has been assigned a social security number but cannot establish legal presence in the United States at the time of application or is ineligible to obtain a social security number. The SSN Declaration Form is available online or when you visit for your Limited Purpose credential appointment.

## **Proof of Current District of Columbia Residency**

**You must bring TWO (2) of the following items listed below, must be original (which includes computer printouts for online bills) AND contain a valid DC address (P.O. Boxes not acceptable):**

- Utility bill (Water, Gas, Electric, Oil, or Cable), with name and address, issued within the last 60 days
- Telephone bill (cell, wireless or pager bills acceptable), reflecting applicant's name and current address, issued within the last sixty (60) days
- Deed, mortgage or settlement agreement reflecting name and property address
- Unexpired lease or rental agreement with the name of the applicant listed as the lessee, permitted resident or renter (may be a photocopy)
- DC Property Tax bill issued within the last twelve (12) months
- Unexpired homeowner's or renter's insurance policy reflecting name and address
- \*Letter with picture from Court Services and Offender Supervision Agency (CSOSA) or DC Department of Corrections (DC DOC) certifying name and DC residency issued within the last sixty (60) days
- DC DMV Proof of Residency Form signed by the person owning the residence AND a copy of this person's unexpired DC driver license or DC identification card AND two of the sources listed above (i.e. Utility bill, telephone bill, etc.) in the person owning the residence's name
- Bank Statement issued within the last sixty (60) days reflecting name and address
- Official Mail – received from a Federal or DC Agency (with full name and address) to include contents and envelope (received within the last sixty (60) days), excluding mail from the DC DMV
- \*DC DMV Approved Form from Certified Social Service Provider

# DC DMV LIMITED PURPOSE CREDENTIAL PROCESS

\*May only be used to obtain an identification card and does NOT require a second source of residency document

## **Proof of 6-Month District of Columbia Residency**

**Source Documents (TWO required) - must be dated at least 6 (six) months prior to the DC DMV application date, be original (which includes computer printouts for online bills) AND contain a valid DC address (P.O. Boxes not acceptable):**

- Same documents as “Proof of Current District of Columbia Residency”, but **MUST** be dated 6(six) months prior to the DC DMV application date