



**REQUEST FOR RECONSIDERATION**

If you were found liable at a hearing for a parking, photo enforcement, or moving violation, you may file a request for reconsideration within 30 calendar days of the liable decision.

**Carefully read the instructions below and complete the form on the reverse side.**

1. Your motion must be **received** by DMV within 30 calendar days of the hearing decision.
2. Indicate the basis for your request for reconsideration which must include one or more of the following:
  - Newly discovered or newly available relevant evidence;
  - Need for additional evidence to establish a defense;
  - Probable error committed by the hearing examiner in the proceeding, including failure to judicially notice a fact on which the decision rests, or failure to inform you of a judicially noticed fact on which the decision rests; or
  - Need for further consideration of the issues.
3. Mail the form and any evidence to the address below, or submit your request for reconsideration online at [www.dmv.dc.gov](http://www.dmv.dc.gov).

DMV  
 Adjudication Services  
 Attn: Request for Reconsideration  
 PO Box 37135  
 Washington, DC 20013

You will be notified by mail of the decision within 180 calendar days. If your request for reconsideration is denied, you may appeal to the Traffic Adjudication Appeals Board within 30 calendar days of the decision.

Name (Please Print)	Address	Date
<b>Signature</b>		

*Any person using a fictitious name or address and/or knowingly making any false statement on this application is in violation of DC law and subject to a fine of not more than \$1,000 or 180 days imprisonment or both. (DC Official Code §22-2405).*

Visit our website: [www.dmv.dc.gov](http://www.dmv.dc.gov) or call 311 in DC or 202-737-4404 for additional information.  
 To report waste, fraud or abuse by any DC Government Agency or official,  
 call the Office of the DC Inspector General at 1-800-521-1639.

