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			<b>OPI:</b>	PROGRAMS	
			<b>REVIEW DATE:</b>	August 25, 2016	
			<b>Approving Authority</b>	Thomas Faust Director	
	<b>SUBJECT:</b>	<b>REENTRY PROGRAM AND SERVICES</b>			
<b>NUMBER:</b>	<b>4923.5D</b>				
<b>Attachments:</b>	Attachment A – Reentry Referral English and Spanish Attachment B – Reentry for the City Referral Attachment C – Community Resource Guide – English and Spanish Attachment D – Reentry Men’s Brochure Attachment E – Reentry Women’s Brochure				

**SUMMARY OF CHANGES:**

<b>Section</b>	<b>Change</b>
§4 Program Objectives	<i>Mission and Strategic Plan added</i>
§8	<i>New in its entirety</i>
§9	<i>Added 2. Overview; 3. Reentry (women); 5. RSAT and 6. Halfway House</i>
§10	<i>New in its entirety</i>
New Attachments	<i>Attachments C, D, and E were added to the policy.</i>

**APPROVED:**



**Thomas Faust, Director**

8/25/2015

**Date Signed**

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1. **PURPOSE AND SCOPE.** To provide an overview of DC Department of Corrections (DOC) Reentry initiatives for returning citizens and to provide the guidelines for participation in the four (4) specialized DOC Reentry units.
2. **POLICY.** It is DOC policy to provide opportunities and information that may increase potential for our returning citizens to successfully reintegrate into the community upon release.
3. **APPLICABILITY**
  - a. DOC returning citizens may include misdemeanants, parole violators and felons designated to serve a short-term sentence in a DOC facility.
4. **PROGRAM OBJECTIVES.** The expected results of this program are:
  - a. Mission. The mission of the DOC Reentry initiative is to reduce recidivism and increase public safety through a focus on improved assessment, client motivation, case planning, treatment and program evaluation prior to release.
  - b. Strategic Plan

DOC will provide returning citizens with interventions that may reduce risk factors associated with criminal behavior and that promote positive outcomes during community reintegration. DOC recognizes that successful reentry requires cooperation and therefore commits to maintaining partnerships with community based organizations to more effectively meet the needs of returning citizens.

DOC will achieve its mission through collaboration and partnerships with various government entities, community and faith based organizations and other stakeholders. DOC’s reentry strategic plan includes but is not limited to:

    - 1) Participation in multi-agency/service provider planning in order to chart an informed and inclusive support system that is comprehensively responsive to the needs of our returning citizens as well as to the interrelated needs of the community.

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- 2) Increasing communications and coordination between facility staff and community partners, to reduce barriers to successful reentry and to develop a more unified service delivery system.
- 3) Using objective risk and needs assessments that are predictive of an individual’s potential level of risk to recidivate (i.e., criminogenic risk) as well as to identify the individual’s criminogenic needs.
- 4) Directing programming and interventions to Medium and High Risk inmates; targeting factors criminogenic needs related to an inmate’s current behavior, values, and attitudes.
- 5) Directly connecting returning citizens with reentry-focused supports prior to release in order to enhance the probability of a relationship that leads to prolonged participation once released.
- 6) Establishing data collection points and mechanisms in order to share information between DOC and community providers so that service delivery can be monitored.
- 7) Establishing performance measures necessary to monitor the effectiveness of reentry initiatives and services; and to make informed decisions and/or adjustments where necessary.

## 5. NOTICE OF NON-DISCRIMINATION

- a. In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code § 2-1401.01 et seq., (Act) the District of Columbia does not discriminate on the basis of race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, familial status, family responsibilities, matriculation, political affiliation, genetic information, disability, source of income, status as a victim of an intrafamily offense, or place of residence or business. Sexual harassment is a form of sex discrimination that is also prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

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## 6. DIRECTIVES AFFECTED

### a. Directives Rescinded

- 1) PP 4923.5C Reentry Program and Services (05/01/13)

### b. Directives Referenced

- 1) PM 1300.3 Health Information Privacy
- 2) PP 1310.3 Volunteer Services Program
- 3) PS 2000.2 Retention and Disposal of Department Records
- 4) PP 4020.1 Inmate Orientation
- 5) PP 4060.2 Inmate Record
- 6) PP 4090.3 Classification (Program Review)
- 7) PP 4341.1 Good Time Credits (GTC)
- 8) PM 6000.1 Medical Management
- 9) PS 6050.3 Residential Substance Abuse Treatment Program (RSAT)
- 10) PM 8010.1 Work Release Program

## 7. AUTHORITY

- a. Public Law 110-199, Second Chance Act of 2007
- b. D.C. Code § 24-211.02, Powers; Promulgation of Rules
- c. D.C. Code § 24-403.02, Good Time Credits

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- d. DC Code § 24-221.01 through § 24-221.06; Educational Good Time Credits
- e. D.C. Code § 24-211.02a, Processing and Release of Inmates from the Central Detention Facility
- f. District of Columbia Municipal Regulations (DCMR), Title 28 Corrections, Courts and Criminal Justice, Chapter 6, Good Time Credits
- g. 45 C.F.R. 164.501 et seq., Health Insurance Portability and Accountability Act of 1996 (HIPPA)

**8. STANDARDS REFERENCED**

- a. American Correctional Association (ACA) 4<sup>th</sup> Edition Standards for Adult Local Detention Facilities: 4-ALDF-5B-13.

**9. OVERVIEW OF THE DISTRICT OF COLUMBIA GOVERNMENT REENTRY INITIATIVE**

a. *REENTRY DEFINED*

- 1) Signed into law on April 9, 2008, the Second Chance Act was designed to improve outcomes for people returning to communities from prisons and jails. This legislation authorizes federal grants to government agencies and nonprofit organizations to provide employment assistance, substance abuse treatment, housing, family programming, mentoring, victims support, and other services that can help reduce recidivism.
- 2) Research shows that the first few weeks after release from incarceration is a vulnerable time for returning citizens. This is especially true for persons returning to the community from DOC because they are misdemeanants; thereby having no obligatory post release supervision and for many, no strong personal support systems.
- 3) DOC focuses on connecting an individual to a variety of organizations that can provide the appropriate levels of treatment and services based upon the individual’s needs.

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b. *DC GOVERNMENT AGENCIES AND REENTRY PARTNERS*

- 1) The District of Columbia Government assigns responsibilities to government agencies so there is a combined public safety/public health approach to address the cycle of arrest, incarceration, release and rearrest. The Reentry initiative is under the leadership of:
- 2) The Executive Office of the Mayor (EOM) Office of Justice Grants Administration (JGA) secures and manages US Department of Justice (DOJ) funds and other funding streams to facilitate improved programs and policies for the District’s criminal justice system, community service providers and returning citizens.
- 3) The DC Criminal Justice Coordinating Council (CJCC) works in tandem with agencies, service providers and stakeholders involved in District Reentry Initiatives by providing a forum to identify issues and solutions; proposes actions and facilitates a continuity of criminal and juvenile justice services. Current committees and initiatives include but are not limited to those that address homelessness, criminal justice services and community supervision, employment services, mental health, medical services, and education.
- 4) The Office of Returning Citizens Affairs (ORCA) coordinates DC reentry through partnership with other DC government agencies, organizations and other stakeholders responsible for workforce development, education, housing assistance, life skills training, substance abuse, mental and physical health care, family/community support services and community education.
- 5) Primary agencies identified to provide specific reentry services are:
  - a) The Department of Employment Services (DOES) provides job development and placement services, assistance to obtain identification cards and police clearances, Transitional Assistance Payments (TAP), and public transportation assistance.

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- b) The Department of General Services (DGS) and the Department of Public Works (DPW) refers returning citizens for employment and on the job training.
- c) The Department of Housing and Community Development (DHCD) coordinates efforts to address reentry housing opportunities.
- d) The Department of Behavioral Health (DBH) signs-up newly diagnosed or reconnects returning citizens with community mental health/core service agency providers while they are still incarcerated.
- e) The Department of Human Services (DHS) comes into the Central Detention Facility (CDF) and Correctional Treatment Facility (CTF) to complete applications for Food Stamps, Medicaid and Temporary Relief for Needy Families (TANF) when returning citizens are within 30 days of release.
- f) The Office of Health Care Finance (DHCF) and DHS Emergency Assistance Services (EAS) work with DOC to ensure benefits for persons on DC Medicaid are only temporarily suspended during incarceration and promptly reinstated upon release.
- g) The Department of Motor Vehicles (DMV) provides free non-driver’s license identification cards to returning citizens when they present documentation from DOC or ORCA at release.
- h) The Office of the State Superintendent of Education (OSSE) provides oversight for the GED testing program at the CDF and CTF.
- i) The Department of Veterans Administration (VA) Incarcerated Veterans Reentry Specialists provide veterans housed in CDF and CTF with reentry services.

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c. *COMMUNITY AND FAITH BASED ORGANIZATIONS*

- 1) In DOC, community and faith based organizations play a pivotal role in reentry. There is a significant number of small, medium and large community groups that provide rehabilitative programming, faith-based activities, self-help groups, support for families of incarcerated individuals, and community reentry services.
- 2) Other nonprofits advocate on behalf of inmates and returning citizens for additional justice-related services and in doing so they help to educate the community about the importance of reentry.
- 3) LINCS. Linking Institutions, Neighborhoods and Community Services is a DOC sponsored program where DOC managers meet with community and faith based organization service providers to discuss issues and strategies so that returning citizens receive comprehensive reentry transition services.

d. *OTHER STAKEHOLDERS*

There are many stakeholders in the Reentry Initiative. A few of them are:

- 1) Returning Citizen. Most of the work falls on the shoulders of the returning citizen who must make the choices and changes necessary for a life that is free of illegal and irresponsible behavior and work with his/her transition team.
- 2) Peers. Mentoring support from successful ex-inmates amplifies success and is helpful in breaking the cycle of recidivism.
- 3) Family and Friends. Families are key supports for the returning citizens’ eventual success and are perhaps the greatest beneficiaries of that success.
- 4) Community. Along with improving public safety, a reentry program can lead to healthier neighborhoods by addressing homelessness, unemployment, and substance abuse.

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- 5) **Volunteers and Mentors.** Volunteer involvement provides additional resources, enhances returning citizen programs & services, plays an important role in reentry efforts and creates opportunities for a greater public understanding of the challenges of corrections and reentry.
- 6) **Community social service and community-based organizations** that provide services such as substance abuse counseling and mental health treatment are critical to the success of any reentry initiative. These groups tend to be strong supporters of reentry efforts and have often taken the lead in local reentry initiatives.
- 7) **Employers.** Meaningful employment can help individuals succeed in the community through financial independence, refocus their time and efforts on positive activities and encourage them to avoid risky behaviors or interaction with criminal associates.
- 8) **Property Managers.** Housing is one of the most critical components to helping prisoners reintegrate into society. Having a place to live is an important factor in successful reentry and contributes to maintaining employment, building relationships and engaging in the community.

e. *REENTRY RESOURCES LOCATORS*

There have been several guides issued to assist case managers, treatment staff, community organizations and returning citizens to locate community resources. The following are a few examples:

- 1) CJCC Resources Locator at [www.cjccresourcelocator.net](http://www.cjccresourcelocator.net)
- 2) The Public Defender Services (PDS) Youth Resources Direct, Adult Directory of Resources and Women’s Directory (PDF files) and resources information that is available via [www.pdsdc.org/PDS/offenderrehabilitationdivision.aspx](http://www.pdsdc.org/PDS/offenderrehabilitationdivision.aspx)
- 3) The Maryland Community Services Locator [www.mdcsi.org](http://www.mdcsi.org)

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## 10. OVERVIEW OF THE DOC REENTRY PROGRAM

- a. DOC provides reentry services at the Central Detention Facility (CDF) and has Reentry-focused program units for sentenced misdemeanor men and misdemeanor women that are based at the Correctional Treatment Facility.
- b. DOC conducts screenings and assessments to quickly determine a returning citizen’s risks and needs and guides services provision and transition planning.
- c. DOC provides release planning and coordination for returning citizens.
- d. The DOC Citizens Advisory Committee for Reentry will assist DOC in its reentry initiatives through:
  - 1) Identifying barriers that affect returning citizens in the District of Columbia and recommending solutions to the Director that can be instrumental in lowering recidivism and promoting public safety;
  - 2) Advocating on behalf of DOC to inform the community about reentry and the critical part the community plays in making reentry successful via volunteerism, advocacy, and removal of barriers to employment and housing;
  - 3) Encouraging employers to hire returning citizens; encouraging volunteers/ agencies to transport persons with special needs to their first appointment when released; recruiting mentors; seeking other related supports for returning citizens; and
  - 4) Serving as a conduit to further strengthen working relationships between DOC and community groups and other governmental agencies.

## 11. DOC REENTRY PROGRAM ADMINISTRATION AND MANAGEMENT

### a. REENTRY COORDINATOR

- 1) The DOC Reentry Coordinator reports to the Deputy Warden for Programs and Case Management and is responsible for the facilitation and management of reentry policy, activities and initiatives within the agency.

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- 2) The Reentry Coordinator serves as the DOC representative on the Criminal Justice Coordinating Council Reentry Steering Committee and attends community forums and government meetings where prisoner reentry is the topic. The Reentry Coordinator is also the liaison to community partners.
- 3) The Reentry Coordinator facilitates strategic direction based on DOC’s mission, sets goals and objectives and develops outcome measures in order to track effectiveness of programs, and identifies funding streams and organizations to enhance DOC reentry initiatives.
- 4) The Reentry Coordinator keeps staff and senior management informed of reentry resources, training, programs and researches national best practices and evidenced based practices for continued program improvements.
- 5) The Reentry Coordinator periodically conducts town hall meetings with inmates when new reentry resources are identified and regularly brings in community organization representatives to provide information about their programs.
- 6) The Reentry Coordinator also has management oversight of the Male and Female Reentry Units.

b. *DOC REENTRY PROGRAM UNITS*

- 1) There are four (4) DOC Reentry specialty units which are Reentry (Men), Reentry (Women), Residential Substance Abuse Treatment (RSAT) for men and RSAT for women. The programs are administered by DOC specialists and are located at the Correctional Treatment Facility (CTF).
- 2) The Department of Employment Services (DOES) in partnership with DOC will provide a job readiness program at the Central Detention Facility (CDF).

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- 3) The availability of the Reentry Units and placement criteria are publicized through a video presentation that is streamed in the processing area, in the Infirmary during medical intake, and in the Intake Housing Units during Orientation. In addition, Case Managers screen their caseloads and encourage eligible candidates to participate in either the Reentry or RSAT unit.

c. *REENTRY UNIT (Women)*

- 1) The Women’s Program Manager is the DOC subject matter expert responsible for management of gender responsive policy, activities and initiatives within DOC and at the CTF where all women are housed.
- 2) The DOC Women’s Reentry Program is designed to provide gender-responsive interventions, case management and connection to community services that support a woman’s successful reentry. In this capacity, the Women’s Program Manager works in tandem with the Reentry Case Manager and the Reentry Coordinator.
- 3) The unit has the capacity to house 50 low and medium custody, pretrial and sentenced misdemeanants and short-term felons designated to serve their sentence in DOC.
- 4) DOC administers a gender responsive needs assessment for women sentenced to 60 or more days and who upon sentencing have 45 days left to serve as well as those being placed in a halfway house. This gender-responsive assessment is based upon evidenced-based data specific to criminal pathways and issues women may face.
- 5) The Women’s Reentry Unit programs include gender-informed life skills, parenting, relapse prevention, domestic violence prevention/support, pre-employment soft skills, victim impact training and group and individual mental health counseling. Most of these workshops are provided by volunteer, government and private social service agencies.

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- 6) The average length of stay for women misdemeanants is less than sixty (60) days so significant activity in the unit focuses on discharge planning. Very short-term women are given information about community supports and are encouraged to go to the Office of Returning Citizens Affairs (ORCA) where the case management team who provides discharge planning in the Reentry Unit also provides community-based case management to many of the women when they are released.
  - 7) Women receive discharge planning and case management that targets reconnections/first-time connections to community-based mental health care providers, transitional housing or family reconnections for residency, basic needs planning (ID, birth certificates), and enrollment in social services.
  - 8) DOC also connects pretrial and sentenced female misdemeanants with community partners while the woman is confined to improve chances that the woman will continue treatment relationships upon release.
  - 9) Understanding that the first seventy-two hours after release can be critical for readjustment, DOC is encouraging transitional support where a service provider meets the woman at the CDF gate as she is being released.
- d. *REENTRY UNIT (Men)*
- 1) The Reentry Unit can accommodate 48 pretrial and sentenced male misdemeanants and short-term felons designated to serve their sentence in a DOC facility; who have nine (9) months or less to serve and whose custody levels are medium or low.
  - 2) Males may self-refer to the program or they may be referred by the case manager. The Reentry Unit Coordinator is also actively involved in the recruitment of inmates from both the CDF and CTF (Attachment B).

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- 3) The Reentry Unit Coordinator. The Reentry Unit Coordinator is responsible for day-to-day operations and programming on the unit. This includes but is not limited to recruitment and screening of potential participants and conducting orientation, program scheduling and monitoring work of volunteers and other service providers, monitoring case manager activities and direct supervision of interns, conducting needs assessments and developing case plans, chairing case conferences, and monitoring participant behavior, activities, work plans, and progress.
- 4) The Reentry Case Manager. The Reentry Case Manager is responsible for assisting the Unit Coordinator with screening for potential participants from CDF and CTF general population misdemeanants and designated felons, developing and maintaining case management files on participants, maintaining the program spreadsheet, conducting reclassification reviews, conducting needs assessments and case plans, and scheduling case conferences.
- 5) The Reentry Unit program goal is to equip participants with tools to make a successful transition after release from incarceration. The program day shall approximate the workday in the community. Seminars include: life skills, employment soft skills and job readiness, substance abuse education, victim’s impact training, GED preparation, computer literacy and an introduction to marketable occupations such as commercial driver’s education and food handling.
- 6) Community partnerships bring a diverse and interesting mixture of resources and information and they play a key role in daily programming, through individual and group sessions as well as providing critical continuity of care after release from the DOC.
- 7) The program includes treatment and release planning modules and provides links to community resources.
- 8) As a component of pre-release planning, participants are referred to the Office of Returning Citizens for enrollment in community programs and employment assistance.

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e. *RESIDENTIAL SUBSTANCE ABUSE TREATMENT (RSAT)*

- 1) RSAT is managed by a Program Manager, and is staffed by substance abuse clinicians and specially trained correctional staff.
- 2) RSAT is licensed by the Department of Behavioral Health (DBH), Addiction and Prevention Recovery Administration (APRA). RSAT is a 30-120 day substance abuse therapeutic treatment program for low and medium custody inmates. The RSAT unit for males can include up to 75 participants and the unit for women will accommodate 25. Details about this program can be found in PP 6050.3 *RSAT*.
- 3) Referrals are accepted from a variety of sources such as correctional staff, medical/mental health staff, the US Parole Commission, Courts and court service agencies, attorneys and self-referrals.
- 4) RSAT begins the re-entry phase at the beginning of the program with discharge planning and continues throughout the program. A succession of modules and activities are focused on preparing the participants medically, mentally, spiritually, socially, vocationally and in other ways to connect with aftercare support groups and other community resources and facilitate maintaining their recovery, creating a positive life style, and fostering good citizenships without re-incarceration.
- 5) The major clinical focus of the re-entry phase is to prepare program members for transition to independent living and/or to a continued residential treatment program upon release that support successful and sustained re-entry.
- 6) RSAT provides diagnosis and treatment plans, establishes goals and objectives, provides education, counseling, treatment, relapse prevention and management, and discharge planning and transition that support improved outcomes during post release.
- 7) An Individual Treatment Plan shall be developed for each participant within twenty-one (21) days of admission into the program. RSAT Staff shall meet the regulatory standards of the DC Health Licensing for Professionals Agency (HLP).

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- 8) Program participants who may need residential aftercare upon reentry into the community may be linked with APRA’s continuum of care upon release without interruption based on bed availability. Other participants who may not need in-patient aftercare in the community will be linked with out-patient aftercare resources and other community based supportive services to help maintain their sobriety upon release and prevent a return to the correctional setting.

f. *DOC/DOES JOB READINESS PROGRAM*

- 1) Inmates scheduled for release in eight to ten weeks may be designated to participate in the work readiness program. A screening tool will be used to assess interest and motivation to participate and successfully complete all program modules.
- 2) Program completion should be as close as possible to the time of release so that connections to community based services can be facilitated with minimal delay.
- 3) The program will be located on a housing block within the facility. There will be a computer lab for completion of work assignments, preparation of resumes, cover letters and other documents.
- 4) A DOES Workforce Development Facilitator will provide instruction to participants in areas that support successful reintegration and enhance preparation for employment, skills training or other work related activities.
- 5) Participants will be involved in classroom and individually focused activities--life/employability skills development. Topics covered will include life skills (communication, team building, conflict resolution, anger management, decision making), interviewing, resume preparation, use of the personal computer, internet resources, labor market information, and overview of employment, training and apprenticeship resources. Participants will also learn about post release resources that are available through DOES and other organizations.

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6) Outside presenters will participate in program activities as appropriate and volunteers will also be utilized to assist with both pre and post release activities.

7) DOC will provide regular case management services.

g. *COMMUNITY RESIDENTIAL PROGRAMS (HALFWAY HOUSE)*

1) Sentenced misdemeanants may be placed in a halfway house when they are within 180 days of release.

2) The purpose is to provide graduated release supports while the participant is working on his/her discharge case plan.

3) Detailed information about the program can be found in PM 8010.1, *Work Release*.

**12. DOC REENTRY PROGRAM PROCESS**

a. *OVERVIEW (REENTRY PROCESS)*

1) The focus of DOC’s reentry programs is formulated to conduct an assessment of the inmate’s criminogenic needs, to provide them with information that will empower them to make appropriate choices and decisions and to connect them with community-based services. Based upon current research and feedback about needs, DOC has determined that priority will be given to assist returning citizens to obtain transitional housing, mental health and medical services and employment.

2) DOC begins reentry at intake through release in order to influence or contribute to successful outcomes for returning citizens. Some of DOC’s reentry activities are described below.

3) Emphasis is significantly placed on connecting returning citizens with service providers prior to release because, as misdemeanants, they have no community supervision and community-based treatment participation is totally voluntary.

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- 4) DOC utilizes a significantly large and diverse group of volunteers, government agencies, and faith-based and community service organizations who conduct reentry focused services inside the facilities. Many of these organizations continue support services to returning citizens when they are released thereby creating a more seamless transition.

b. *INFORMATION DISSEMINATION*

- 1) DOC streams videos to incarcerated persons on how to access and to use reentry services and products. The videos are presented during commitment processing and while new commitments are awaiting medical intake.
- 2) The Reentry video is additionally shown during Intake Unit Orientation and each individual has the opportunity to talk with the Case Manager about Reentry.
- 3) Reentry is also referenced in the Inmate Handbook.
- 4) Basic information about emergency services and community resources will be issued at release. This process is especially important in order to provide information to persons who stay less than 72 hours.

c. *RISK AND NEEDS ASSESSMENTS*

- 1) DOC uses automated decision-support software designed to identify who presents the highest threat to recidivate (*Risk*), what their greatest crime-producing issues are (*Need*) and suggests ways to develop an intervention that might successfully address these issues.
- 2) Risk Screening. A risk screening will be conducted during Intake on all newly committed inmates.

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### 3) Needs Assessment and Case Plan

- a. DOC uses assessment tools designed for juveniles, adult females and adult males.
- b. The appropriate risk and needs assessment and case plan will be completed for all juveniles, RSAT participants and persons being placed in a halfway house.
- c. Risk and needs assessments and case plans will also be completed for adult male and female misdemeanants who are sentenced to 60 days or more and who have at least 45 days left to serve.
- d. It is DOC’s goal to place inmates in treatment services that are based upon their two (2) highest scored criminogenic needs. Criminogenic needs are issues, risk factors, problems and characteristics that relate to the person’s likelihood to engage in future unlawful activity.

#### d. *SUPPLEMENTAL INSTITUTIONAL PROGRAMMING*

- 1) Academic and Vocational Training. This training assists returning citizens with job skill development.
  - a) The CDF provides Special Education to persons who are under 22 years old, GED and culinary arts education.
  - b) The CTF provides adult basic education and GED as well as vocational training in Graphic Arts, Computer Literacy, Life Skills, Commercial Cleaning, Cosmetology, Barbering and Food Services.
  - c) In addition inmates may develop work habits and skills while performing work details at both facilities.
- 2) JobView Technology
  - a) DOC uses the JobView technology as a self-help tool for employment searches.

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b) JobView allows participants to search for local and national employment opportunities to include the job description but it does not allow access to the Worldwide Web. JobView is also useful for helping inmates to gain experience with electronic job searches and during employment soft skills instruction.

e. *GOOD TIME CREDITS*

In addition to three (3) days per month statutory time for good behavior D.C. Code § 24-403.02 provides that many misdemeanants may receive Good Time Credits (GTC). DOC awards three (3) days per month to eligible misdemeanants who participate in the Reentry or RSAT Program.

f. *COMMUNITY BASED REENTRY SERVICES*

- 1) Case Managers shall make referrals or assist the inmate with applications to community resources that might provide a specific support utilizing the Reentry Program Referral Form (Attachment A).
- 2) Community Residential Treatment (Halfway House) placement is also a method for supervised community reentry for persons who are within 180 days of a projected release date.
- 3) Bed-to-Bed Community Treatment. Others may be gradually transitioned into the community through more intensive in-patient substance abuse or mental health treatment services that are referred to as bed-to-bed programs.
- 4) DBH Mental Health Liaisons are assigned to DOC facilities to reconnect inmates or to evaluate and link newly diagnosed inmates with a community-based Community Services Agency (CSA) by scheduling the returning citizens for a follow-up appointment that is within 48 hours of release.
- 5) The Department of Health Services (DHS) will initiate the food stamp and TANF applications and Medicaid application/reinstatement during the last 30 days of the returning citizen’s sentence.

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6) Medical

- a) During the medical intake history and physical the medical contract provider will issue an Initial Discharge Treatment Plan in a sealed envelope so the individual has current medical information in the event of release from court.
- b) The medical contractor will assist with discharge planning for returning citizens who have chronic health conditions, severely persistent mental health issues and/or who have HIV.
- c) Returning citizens shall receive medication pursuant to DOC policy.

7) Prior to release, Case Managers from several transitional housing programs come to the facility for housing placement assistance based upon DOC referrals.

8) Veteran’s Affairs Case Managers visit the facility to connect with returning citizens based upon data based identification of incarcerated veterans.

9) Treatment teams in RSAT and Reentry complete discharge planning activities. For felons in RSAT, clinicians work in tandem with Community Supervision Officers, Court Services and Offender Supervision Agency (CSOSA) for placement in day treatment or in bed-to-bed community-based substance abuse and/or mental health treatment.

g. *DOC RELEASE IDENTIFICATION CARD*

- 1) DOC issues photo identification when the returning citizen is released from custody by court order, or upon misdemeanor sentence expiration or upon halfway house placement.
- 2) The ID card is effective for sixty (60) days from release. Prior to expiration of the ID card, returning citizens who are DC residents may use the ID card to make application to DC Reentry Program initiatives and to make application to the DC Department of Motor Vehicles for a non-driver ID.

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h. *REENTRY FOR THE CITY REFERRAL*

Returning citizens or the Case Manager may submit a request for services at ORCA, DOES and Voices for a Second Chance (Attachment B).

i. *DOC COMMUNITY RESOURCES QUICK GUIDE*

R&D will provide each person being released with a copy of the DOC Community Resources Quick Guide (Attachment C).

j. *SAFE RELEASES*

- 1) In accordance with the District’s Safe Release of Returning Citizen Amendment Act, if a returning citizen is not released by 10:00 P.M. of the day scheduled, he/she will be offered a ride home or have the option to remain at the DOC Medical Holding Unit (MHU) until release at 7:00 A.M. the following day.
- 2) Returning citizens may also be provided with transportation when diagnosed as having mental health or medical needs that preclude safe transport on their own; when a service provider or organization is designated to provide transportation; and in severely inclement weather.
- 3) Juveniles (persons age 16 and 17 who are committed as adults) are only released to their legal guardian.

**Attachments**

- Attachment A – Reentry Referral Letter – English and Spanish
- Attachment B – Reentry for the City Referral
- Attachment C – Community Resources Quick Guide – English and Spanish
- Attachment D – Reentry Men’s Brochure
- Attachment E – Reentry Women’s Brochure

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF CORRECTIONS**



*Reentry Program Referral*

My name is \_\_\_\_\_ DCDC \_\_\_\_\_

I have read the Rules and Regulations along with the criteria for placement in the Reentry Program and would like to be considered. Please forward my name for consideration.

\_\_\_\_\_  
Signature Date

The following information must be completed by Case Management

Facility \_\_\_\_\_ Housing Unit \_\_\_\_\_ Sentenced Misd. Y  N

Projected Release \_\_\_\_\_ Outstanding Charges Y  N

Custody \_\_\_\_\_ Class I or II disciplinary report Y  N

Separations Y  N  If yes completed following:

Name \_\_\_\_\_ DCDC \_\_\_\_\_ Location \_\_\_\_\_

Name \_\_\_\_\_ DCDC \_\_\_\_\_ Location \_\_\_\_\_

Name \_\_\_\_\_ DCDC \_\_\_\_\_ Location \_\_\_\_\_

Recommend Approval Y  N

Reason to Deny \_\_\_\_\_

Case Manager \_\_\_\_\_ Date \_\_\_\_\_

Chief Case Manager Approval Y  N  Date \_\_\_\_\_

Reentry Approval Y  N  Reason Denied

\_\_\_\_\_  
Reentry Unit Coordinator Date

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF CORRECTIONS



*Recomendaciones de reingreso*

Utilice este formulario para remitir a reclusos al programa de reingreso.

Me llamo \_\_\_\_\_ DCDC \_\_\_\_\_

He leído las reglas y los reglamentos, junto con los criterios para la colocación en el programa de reingreso y me gustaría ser considerado. Envíen mi nombre para su consideración. **Estoy sentenciado por un delito menor.**

Nombre del recluso \_\_\_\_\_ Fecha \_\_\_\_\_

The following information must be completed by Case Management

Facility \_\_\_\_\_ Housing Unit \_\_\_\_\_ Sentenced Misd. Y  N

Projected Release \_\_\_\_\_ Outstanding Charges Y  N

Custody \_\_\_\_\_ Class I or II disciplinary report Y  N

Separations Y  N  If yes completed following:

Name \_\_\_\_\_ DCDC \_\_\_\_\_ Location \_\_\_\_\_

Name \_\_\_\_\_ DCDC \_\_\_\_\_ Location \_\_\_\_\_

Name \_\_\_\_\_ DCDC \_\_\_\_\_ Location \_\_\_\_\_

Recommend Approval Y  N

Reason to Deny \_\_\_\_\_

Case Manager \_\_\_\_\_ Date \_\_\_\_\_

Chief Case Manager Approval Y  N  Date \_\_\_\_\_

Reentry Approval Y  N  Reason Denied \_\_\_\_\_

Reentry Unit Coordinator \_\_\_\_\_ Date \_\_\_\_\_



Reentry for the City Referral

*This returning citizen is being referred from the DC Department of Corrections to the following office(s) for assistance in the area(s) indicated below:*

**Office on Returning Citizen Affairs**

2100 Martin Luther King Jr Avenue SE, Suite 301, Washington, DC 20020 Email: orca@dc.gov  
Monday to Friday, 9 am to 5 pm, except District holidays Phone: 202-715-7670 Fax: (202) 715-7672 TTY: 711

**RECOMMENDATION:** When reporting to the American Job Centers, the returning citizen has been advised to choose the location closest to his/her home, take this referral with them and that it is important to arrive at that office by 8:15AM to sign up to see an employment specialist.

While referrals to ORCA and VSC will be sent from DOC, the returning citizen is also asked to take their copy with them when reporting.

**Department of Employment Services**

**American Job Center Headquarters** 4058 Minnesota Avenue NE, Washington, DC 20019  
Mon-Thurs 8:30 am to 4:30 pm; Fri 9:30 am to 4:30 pm Phone: (202) 724-2337 TTY (202) 546-8879

**Department of Employment Services**

**American Job Center-Southeast** 3720 Martin Luther King Ave. SE Washington, DC 20032  
Mon-Thurs 8:30 am to 4:30 pm; Fri 9:30 am to 4:30 pm Phone: (202) 741-7747 TTY: (202) 481-3920

**Department of Employment Services**

**American Job Center Northwest** 2000 14<sup>th</sup> Street, NW 3<sup>rd</sup> floor Washington, DC 20009  
Mon-Thurs 8:30 am to 4:30 pm; Fri 9:30 am to 4:30 pm Phone (202) 442-4577 TTY: (202) 481-3451

**Department of Employment Services**

**American Job Center Northeast** 5171 South Dakota Ave NE Washington, DC 20017  
Mon-Thurs 8:30 am to 4:30 pm; Fri 9:30 am to 4:30 pm Phone (202) 576-3092 TTY: (202) 576-3102

**VSC- Voices for a Second Chance**

1422 Massachusetts Avenue, SE Washington, DC 20003  
Monday-Friday 9:00AM-4:00PM Telephone (202)544-2131 email address - info@vsdc.org

My name is \_\_\_\_\_ DCDC \_\_\_\_\_. I will be returning to the community on \_\_\_\_\_. I am being referred to your office for assistance with the following:

- Clothing, Identification, Community Resources Referrals
- ABE Training, Job Readiness, Job Search and other Employment Assistance
- Other \_\_\_\_\_

\_\_\_\_\_  
Returning Citizen's Name                      DOB                      Date

\*\* (must be filled in) Contact telephone number \_\_\_\_\_

Sincerely,

\_\_\_\_\_  
Case Management Services  
DC Department of Corrections  
202-523-7090, 202-523-7092, 202-523-7093



Referencia de Reingreso para la Ciudad

*Este ciudadano de reingreso se remite de la corriente continua el Departamento de Correcciones a la oficina (s) siguiente para la ayuda en el área (s) indicada debajo:*

**Oficina de Asuntos de Ciudadanos que retornan**

2100 Martin Luther King Jr Avenue SE, # 301, Washington, DC 20020 Email: orca@dc.gov  
Lunes a viernes, 9 am to 5 pm, excepto festivos del Distrito Telefono: 202-715-7670 Fax: (202) 715-7672 TTY: 711

RECOMENDACIÓN: Al reportar a los Centros de Trabajo de América los ciudadanos que regresan ha sido advertido de elegir la ubicación más cercana a su / su casa, toma esta referencia con ellos y que es importante para llegar a esa oficina a las 8:15 AM para inscribirse para ver un especialista en empleo. Mientras las referencias a ORCA y VSC serán enviados desde DOC, el ciudadano volviendo también se le pide que tome su copia con ellos cuando se informa.

**Departamento de Servicios de Empleo**

**American Job Center Headquarters** 4058 Minnesota Avenue NE, Washington, DC 20019  
Lunes-Jueves 8:30 am to 4:30 pm; Fri 9:30 am to 4:30 pm Phone: (202) 724-2337 TTY (202) 546-8879

**Departamento de Servicios de Empleo**

**American Job Center-Southeast** 3720 Martin Luther King Ave. SE Washington, DC 20032  
Lunes-Jueves 8:30 am to 4:30 pm; Fri 9:30 am to 4:30 pm Phone: (202) 741-7747 TTY: (202) 481-3920

**Departamento de Servicios de Empleo**

**American Job Center Northwest** 2000 14<sup>th</sup> Street, NW 3<sup>rd</sup> floor Washington, DC 20009  
Lunes-Jueves 8:30 am to 4:30 pm; Fri 9:30 am to 4:30 pm Phone (202) 442-4577 TTY: (202) 481-3451

**Departamento de Servicios de Empleo**

**American Job Center Northeast** 5171 South Dakota Ave NE Washington, DC 20017  
Lunes-Jueves 8:30 am to 4:30 pm; Fri 9:30 am to 4:30 pm Phone (202) 576-3092 TTY: (202) 576-3102

**VSC- Voces para una segunda oportunidad**

1422 Massachusetts Avenue, SE Washington, DC 20003  
Lunes-Jueves 9:00AM-4:00PM Telephone (202)544-2131 email address - info@vsdc.org

Nombre \_\_\_\_\_ DCDC \_\_\_\_\_. Me voy a volver a

la comunidad en \_\_\_\_\_. Estoy siendo referido a la oficina de asistencia con el siguiente:

- Ropas, identificación, Referencia de Recursos de la comunidad
- Formación ABE, Preparación de empleo, búsqueda de empleo y Ayuda con Empleo
- Otros \_\_\_\_\_

Nombre del Ciudadano volviendo \_\_\_\_\_

Fecha de Nacimiento \_\_\_\_\_

Fecha \_\_\_\_\_

\*\*( debe ser rellenado.) Teléfono de contacto \_\_\_\_\_

Sinceramente,

\_\_\_\_\_  
**Servicios de Manejo de Casos**

**Departamento de Correcciones** DC202-523-7090, 202-523-7092, 202-523-7093



**Office on Returning Citizens Affairs (ORCA)** | 2100 Martin Luther King Jr. Ave SE Suite 100 | 9 AM – 3 PM  
Computer Lab and Training | Job Placement Assistance | Referrals for Record Sealing and Expungement | Referrals for ID cards,  
Housing, Substance Abuse, Medical and Mental Health

**Bread for the City** | 1640 Good Hope Rd SE 202-561-8587~1525 7<sup>th</sup> St NW 202-265-2400 | Legal | Medical | Food | Clothing

**Catholic Charities** | 924 G St NW | 202-772-4300 | Shelter & Housing | Jobs & Training | Legal | Meals | Mental Health

**Consultants for Change** Reentry Assessments, Case planning for women (incarcerated & released) | CTF and ORCA

**Thrive DC** | 1525 Newton St NW | 202-737-9311 | Mon & Thurs 10:30 AM-12 PM Tues, Wed & Fri 10:30AM-1 PM |  
*Breakfast:* 8:30 AM-11:30 AM (Everyone) | *Dinner:* 3 PM-6 PM (Women and Children Only) | Metro tokens | Clothing  
& blankets | Legal | Health | Job training | Showers | Pantry | Telephone & Mail Service | Laundry | Reentry (Women)

**So Others Might Eat (SOME)** | 171 "O" St NW | 202-797-8806 | Transitional & Permanent Housing | Mental Health | Day  
Treatment | Clothing | Meals

**Voices for a Second Chance** | 1422 Massachusetts Ave SE | ID card/birth certificate financial assistance | Property Retrieval |  
Mail Service | Tax Prep | Referral to Community services

**CSOSA:** 202-220-5300 | **Pretrial Services:** 202-220-5500 | **Public Defender Service:** 202-628-1200

**Non-Drivers Photo ID (DC Residents)** Take your DOC release papers to DMV within 60 days of release and get a **free** ID card.  
**DMV Locations** | Georgetown 3222 M St NW ~ SW Center 95 M St SW ~ Penn Branch 3220 Pennsylvania Ave SE ~ Rhode  
Island Ave 2350 Washington PI NE Suite 112N

**Birth Certificate** (If born in DC) | Office of Vital Records ~ 899 North Capitol St NE | Hours: 8:30 AM-3:30 PM | Cost: \$23  
Bring photo ID

\$\$ to help you get ID | Salvation Army 1434 Harvard St NW 202-332-5000 Walk-in: Tues 2:00 PM - 4:00 PM | Foundry United  
Methodist 1500 16<sup>th</sup> St NW 202-332-4010 | Chevy Chase Presbyterian Church 1 Chevy Chase Circle, NW 202-363-4817

**Social Security Card** 2100 M ST NW | 2041 MLK Jr Ave SE | 1-800-772-1213

**SSI/SSDI Benefits:** Social Security Administration | 1-800-772-1213 or go to the Social Security Office

**EMPLOYMENT ASSISTANCE** Dept. of Employment Services (DOES) 202-724-7000 | Jubilee Jobs 2712 Ontario Road NW  
202-667-8970/202-544-9128 | Jobs Have Priority 1526 Penn. Ave SE 202-544-9096 & 425 2<sup>nd</sup> St NW 202-393-7117

**Financial Assistance, Food Stamps, WIC, Medicaid** | 8:15 AM-4:45 PM Mon, Tues, Thurs & Fri/ 8:15 AM- 7 PM on Wed  
DHS Economic Security Administration Offices 202-727-5355 | 2100 MLK Ave SE | 4001 South Capitol St SW | 3851 Alabama  
Ave SE | 609 H St NE | 1207 Taylor St NW

**Mental Health Support** | *Department of Behavioral Health* | 35 K St NW | 202-673-7440 | 8:15 AM to 3 PM | Assessment,  
counseling & medication

**Mental Health Emergency ACCESS Helpline Services** | 1-888-793-4357

**Comprehensive Psychiatric Emergency (CPEP)** 1905 E St SE | 24 Hour Help 202-673-9319 | Mobile Crisis 202-673-9300

**Substance Abuse | Addiction Prevention & Recovery Administration (APRA) Assessment & Referral Center (ARC)**  
70 N St NE | Hours: Monday – Friday 7 AM - 6 PM | Telephone: | 202-442-5955

**SUBSTANCE ABUSE RESOURCES**

- AA 1-800-839-1686 | NA Helpline 1-800-543-4670
- Behavioral Health Services [formerly Anchor Mental Health Association](OUTPATIENT)* | 1001 Lawrence St NE | 202-635-5900
- CATAADA House* | 802 Rhode Island Ave NE 202-832-8336
- Central Intervention Team (CIT) (CSOSA) | 601 Indiana Ave NW | 202-442-1969
- Clean & Sober Sts | 425 2nd St NW | North Bldg. (RESIDENTIAL) | 202-783-7343
- Comprehensive Treatment Center (UPO) | 1900 Massachusetts Ave SE Bldg. 13 (OUTPATIENT) 202-535-1793
- Catholic Charities* (Substance Abuse Network) | 2700 Martin Luther King Jr Ave, SE | 202-561-2324
- Family and Medical Counseling Services, Inc.* (OUTPATIENT) 2041 MLK Jr Ave SE | 202-889-7900
- Harbor Lights (Salvation Army)* | 2100 New York Ave NE 20002 (RESIDENTIAL) | 202-269-6333
- Harvest House (Women)* | (SOME) (RESIDENTIAL) | 202-328-0802
- La Casa Shelter/Transitional Rehabilitation Program* | 1131 Spring Rd NW | 202-882-1237
- La Clinica del Pueblo* | 2831 15th St NW | 202-462-4788
- Safe Haven Inc.* | 1140 North Capitol St NW (9th & 10 flr.) | (RESIDENTIAL) | 202-589-1505
- Salvation Army Harbor Light* | 2100 New York Ave NE | 202-269-6333
- Whitman-Walker Clinic (WWC)* 1701-14th St NW ~ 2301 Martin Luther King Jr Ave SE (OUTPATIENT) | 202-845-7000



**COMMUNITY RESOURCES for REENTRY ASSISTANCE**

**DC SHELTER HOTLINE (202) 535-7252**

<b>Shelter Name</b>	<b>Address</b>	<b>Phone</b>	<b>Other</b>
<i>CCNV (Men and Women)</i>	425 – 2nd St NW	202-393-1909	Age 18-50, First Come, First Served 7 PM – 7 AM
<i>Department of Behavioral Health</i>	1905 E St SE Bldg. 14	24 Hr Helpline 1-888-793-4357	Open 9:00 AM to 9:00 PM Monday – Friday
<i>Open Door Shelter (Men and Women)</i>	425 2 <sup>nd</sup> St NW	202-639-8093	First come, First Served Open from 7:30PM-7:00AM
<i>Harriet Tubman Emergency Women's Shelter</i>	1900 Massachusetts Ave SE Building 9	202-547-1924 202-547-1925	Age 18 and up; First come, First Served Open 7PM-7AM. Line-up at 6:15pm for intake
<i>House of Ruth Madison Program Transitional Housing</i>	651 10 <sup>th</sup> St NE	202-547-2600	Apply 5:00 PM - 6:30 PM on Mondays or Thursdays Not open to you on night you apply
<i>John L. Young Women's Shelter</i>	119 D St NW	202-639-8469	Age 18 and up; First come, First Served Intake at 7 PM Shelter open 7PM-7AM
<i>My Sister's Place(battered)</i>		202-529-5991	
<i>Nativity Shelter for Women</i>	6010 Georgia Ave NW	202-487-2012	Age 18 and up; First come, First Served Open from 7PM to 7AM
<i>Virginia Williams Family Center (Women and Children)</i>	920-A Rhode Island Ave NE	202-526-0017	Families must register with Virginia Williams FRC. Hours: Mon-Fri, 8:30AM – 4:00 PM
<i>Adam's Place (Men)</i>	2210 Adams PI NE	202-832-8317	First Come, First Served Open 7 PM – 7 AM
<i>Central Union Mission Men</i>	65 Mass Ave NW	202-745-7118	First Come, First Served Open 5 PM – 8 AM
<i>801 East Shelter (Men)</i>	2100 MLK Ave SE	202 561-4014	First Come, First Served 7 PM – 7 AM
<i>New York Ave Shelter(Men)</i>	1355-57 NY Ave NE	202-832-2359	First Come, First Served Open 7 PM – 7 AM

**EMERGENCY RENTAL ASSISTANCE PROGRAM (ERAP)**

*Catholic Charities 202-574-3442 | Salvation Army 202-332-5000 or 561-2000 Housing Counseling Services 202-667-7006 | Community Partnership-Prevention of Homelessness 202-479-2846 | Virginia Williams Family Resource Center 920-A Rhode Island Avenue, NE 202-526-0017*

**HEALTH CARE**

*Unity Health Care | 3924 Minnesota Ave NE 202-398-8683 ~ 1500 Galen St SE 202-610-7160 ~ 1201 Brentwood Rd NE 202-832-8818  
 Unity Health Care | 1900 Mass Ave SE 202-548-6500 ~ 1660 Columbia Rd NW 202-328-3717 ~ 3240 Stanton Rd SE 202-889-3757  
 Careco Mental Health Inc | 6323 Georgia Ave NW | (202) 525-4771 Care for severe mental health and severe disabled  
 Christ House 1717 Columbia Road NW | (202) 328-1100 | Medical care facility for homeless with acute illnesses  
 Coalition for the Homeless | 1234 Massachusetts Ave NW | (202) 347-8870  
 Transgender Health Empowerment | 1414 North Capital St NW | 202-636-1646*

**VETERANS ASSISTANCE**

*Health Care for Reentry Veterans (HCRV) | 50 Irving St NW (VA Hospital) | (202) 745-8000 Ext 5267  
 Health Care for Homeless Veterans (VA Hospital) | 50 Irving St NW | (202) 745-8000 Ext 7634  
 Southeast Veterans Service Center (Women) | 840 Chesapeake St SE | (202) 561-8387/442-9009/671-5000  
 Veterans on the Rise | 5002 Sheriff Rd NE | (202) 388-4090 | Mentoring, Transitional housing, Referral Services*

**LEGAL ASSISTANCE**

*Washington Legal Clinic for the Homeless 1200 U St NW 202-328-5500 | Legal Aid Society 1325 Good Hope Rd SE 202-610-5141  
 University Legal Services 1800 Martin Luther King Jr Ave SE 202-89-2196 ~ 3939 Benning Rd NE 202-650-5631 |*

**MISCELLANEOUS SERVICES**

*Metro Tokens | Community Council for the Homeless at Friendship Pl | 4713 Wisconsin Ave NW | 202-364-1419  
 Metro Tokens, Meals, \$ for ID cards | Miriam's Kitchen | 2401 Virginia Ave NW (near Foggy Bottom Metro) | 202-452-8926  
 Showers and Metro Tokens | Father McKenna Center/St. Aloysius Parish | 19 | St NW 202-842-1112  
 Out of Town Bus Ticket (Bring ID) | Traveler's Aid Union Station Gate | Mon-Fri: | 9:30am-5:00pm 202-371-1937  
 Laundry | Bethany Women's Center (Women) | 1333 N St NW | 202-939-2060  
 Laundry | Rachel Women's Center (Women) | 1222 11<sup>th</sup> St NW | 202-682-1005  
 Showers | Christ House | 1717 Columbia Road NW | 202-328-1100  
 Showers | Georgetown Ministry Center | 1041 Wisconsin Ave | NW 202-338-8301  
 Domestic Violence Hotline | 1-800-799-7233  
 DC Rape Crisis | 202-333-7273  
 Food | Martha's Table | 2114 14<sup>th</sup> St NW | 202-328-6608*

The DC Department of Corrections recognizes there are many other service providers who can help you. We have provided a few to help you get started on your journey to successful reentry. **BEST WISHES!**



**Oficina de los asuntos de reingreso de ciudadanos. (ORCA)** | 2100 Martin Luther King Jr. Ave SE Suite 100 | 9 AM – 3 PM Laboratorio de Computación y Formación | colocación laboral Asistencia | Referencias para Record Sellado y eliminación de antecedentes penales. | Referencias para las tarjetas de identificación, la vivienda, el abuso de sustancias, Médica y Salud Mental.

**Pan para la ciudad.** | 1640 Good Hope Rd SE 202-561-8587~1525 7<sup>th</sup> St NW 202-265-2400 | Legal | Médica | Comida | Ropa **Caridades Católicas** | 924 G St NW | 202-772-4300 | Refugio y vivienda | Empleos y Capacitación | Legal | Comidas | Salud Mental

**Consultores para el cambio** Las evaluaciones de reingreso Planificación del caso para las mujeres (encarcelado y liberado) | CTF y ORCA

**Prosper DC** | 1525 Newton St NW | 202-737-9311 | Lun & Jue 10:30 AM-12 PM Mar, Mier & Vier 10:30AM-1 PM | *Desayuno* 8:30 AM-11:30 AM (Todos) | *Cena*: 3 PM-6 PM (Mujeres y Niños Sólo) | Moneda de Metro | Ropas & mantas | Legal | / Salud | Formación | Banos | Despensa | Teléfono y Servicio de Correo | Lavandería | Reingreso (mujeres)

**Así que otros puedan comer. (SOME)** | 71 “O” St NW | 202-797-8806 | Vivienda Permanente y Transición | Salud Mental | Tratamiento del Día | Ropa | Comidas

**Voces para una segunda oportunidad.** | 1422 Massachusetts Ave SE | DNI / certificado de nacimiento asistencia financiera | Recuperación de Propiedad | servicio de correo de | Preparación de Impuestos | Derivación a servicios comunitarios

**CSOSA:** 202-220-5300 | **Servicios con Antelación al Juicio.:** 202-220-5500 | **Servicio de Defensa Pública.:** 202-628-1200

**Los no conductores Foto ID** (DC Residentes) Tome sus papeles de liberación DOC al DMV dentro de los 60 días de su lanzamiento y obtener una tarjeta de identificación gratuita. **DMV Ubicaciones** | Georgetown 3222 M St NW ~ SW Center 95 M St SW ~ Penn Branch 3220 Pennsylvania Ave SE ~ Rhode Island Ave 2350 Washington PI NE Suite 112N

**Acta de Nacimiento (si nació en Washington DC) | Oficina del Registro Civil** ~ 899 North Capitol St NE | Horas: 8:30 AM-3:30 PM | Costo: \$23

Lleve una identificación con foto.

\$\$ para ayudarlo a obtener ID | **Ejército de Salvación.** 1434 Harvard St NW 202-332-5000 sin cita: Mar 2:00 PM - 4:00 PM |

**Foundry United Methodist** 1500 16<sup>th</sup> St NW 202-332-4010 | **Iglesia Presbiteriana Chevy Chase** 1 Chevy Chase Circle, NW 202-363-4817

**Tarjeta de Seguro Social.** 2100 M ST NW | 2041 MLK Jr Ave SE | 1-800-772-1213

**SSI/SSDI Beneficios:** Administración de la Seguridad Social | 1-800-772-1213 o ir a la oficina del Seguro Social.

**ASISTENCIA EMPLEO** Departamento de Servicios de Empleo (DOES) 202-724-7000 | Jubilee Jobs 2712 Ontario Road NW 202-667-8970/202-544-9128 | Trabajos tienen prioridad 1526 Penn. Ave SE 202-544-9096 & 425 2<sup>nd</sup> St NW 202-393-7117

**Asistencia Financiera, Estampillas para Alimentos, WIC, Medicaid** | 8:15 AM-4:45 PM Lun, Mar, Jue & Vier/ 8:15 AM- 7 PM Los Mier Oficinas de Administración de Seguridad Económica DHS 202-727-5355 | 2100 MLK Ave SE | 4001 South Capitol St SW | 3851 Alabama Ave SE | 609 H St NE | 1207 Taylor St NW

**Apoyo a la Salud Mental** | Departamento de Salud Conductual | 35 K St NW | 202-673-7440 | 8:15 AM a 3 PM | Evaluación, asesoramiento y medicamentos

**Emergencia de Salud Mental** ACCESO Línea de ayuda al Servicios | 1-888-793-4357

**Psiquiátrica Completa de Emergencia (CPEP)** 1905 E St SE | 24 Horas Ayuda 202-673-9319 | Crisis Mobil 202-673-9300

**Abuso de Sustancias | Adicción Prevención y recuperación de Administración (APRA) Evaluación y Centro de Referencia (ARC)** 70 N St NE | Hora: Lunes – Viernes 7 AM - 6 PM | Telefono: | 202-442-5955

**RECURSOS DE ABUSO DE SUSTANCIAS**

AA 1-800-839-1686 | NA línea de ayuda 1-800-543-4670

*Servicios de Salud Mental [anteriormente ancla Asociación de Salud Mental] (ambulatorio) | 1001 Lawrence St NE | 202-635-5900*

*CATAADA Casa | 802 Rhode Island Ave NE 202-832-8336*

*Equipo Central de Intervención (CIT) (CSOSA) | 601 Indiana Ave NW | 202-442-1969*

*Limpio y sobrio. Santos | 425 2nd St NW | North Bldg. (RESIDENCIAL) | 202-783-7343*

*Centro de Tratamiento Integral (UPO) | 1900 Massachusetts Ave SE Bldg. 13 (ambulatorio) 202-535-1793*

*Caridades Católicas (Abuso de Sustancias de la red) | 2700 Martin Luther King Jr Ave, SE | 202-561-2324*

*Familia y medicina Counseling Services, Inc. (ambulatorio) 2041 Martin Luther King Jr Ave SE | 202-889-7900*

*Luces de puerto (Ejército de Salvación) | 2100 New York Ave NE 20002 (Casa) | 202-269-6333*

*Casa de Cosecha (mujeres) | (ALGUNOS) (RESIDENCIAL) | 202-328-0802*

*La Casa Programa de Rehabilitación de la Vivienda / I de Transición 1131 Spring Rd NW | 202-882-1237 La Clínica del Pueblo | 2831*

*15th St NW | 202-462-4788 Safe Haven Inc. | 1140 North Capitol St NW (9 y 10 de FLR.) | (RESIDENCIAL) | 202-589-1505 Ejército de*

*Salvación Harbor Light | 2100 New York Ave NE | 202-269-6333 Whitman-Walker Clinic (WWC) 1701-14th St NW ~ 2301 Martin*

*Luther King Jr Ave SE (ambulatorio) | 202-845-7000*



## COMMUNITY RESOURCES for REENTRY ASSISTANCE

Nombre del Refugio	Dirección.	Teléfono.	Otro.
CCNV (Hombres y mujeres)	425 – 2nd St NW	202-393-1909	Edad 18-50, primer llegado, primer servido 7PM-7AM
Departamento de Salud del Comportamiento.	1905 E St SE Bldg. 14	24 Hr Ayuda 1-888-793-4357	Abierto 9:00 AM to 9:00 PM Lunes – Viernes
Refugio Puerta Abierta (Hombres y Mujeres)	425 2 <sup>nd</sup> St NW	202-639-8093	primer llegado, primer servido Abierto de 7:30PM-7:00AM
Refugio de Emergencia Harriet Tubman de las Mujeres	1900 Massachusetts Ave SE Building 9	202-547-1924 202-547-1925	Edad 18 años y seguimiento; En primer llegado, primer servido Abierto 7 p.m.-07 a.m.. fila a las 6:15 pm para la ingesta
Casa de Programa Madison Ruth Vivienda de Transición.	651 10 <sup>th</sup> St NE	202-547-2600	Aplicar 17:00-18:30 los lunes o jueves No está abierto a usted en la noche de su solicitud.
Refugio de las mujeres John L. Young.	119 D St NW	202-639-8469	Edad 18 años+; En primer llegado, primer servido Admisión a 19:00 Refugio abierto 7 p.m.-07 a.m.
El lugar de mi hermana (maltratadas).		202-529-5991	
Refugio Natividad para Mujeres.	6010 Georgia Ave NW	202-487-2012	Edad 18 años y seguimiento; En primer llegado, primer servido. Abierto 7 p.m.-07 a.m.
Centro Familia Virginia Williams (Mujeres y Niños)	920-A Rhode Island Ave NE	202-526-0017	Las familias deben inscribirse en Virginia Williams FRC. Horario:lunes a viernes, de 8:30 am - 4:00 pm
El lugar de Adán (Hombres).	2210 Adams Pl NE	202-832-8317	primer llegado, primer servido abierto 7 PM – 7 AM
Misión Union Cent.(Hombres)	65 Mass Ave NW	202-745-7118	primer llegado, primer servido abierto 5 PM – 8 AM
801 Refugio Este (Hombres)	2100 MLK Ave SE	202 561-4014	primer llegado, primer servido abierto 7 PM – 7 AM
Refugio New York Ave Hombre	1355-57 NY Ave NE	202-832-2359	primer llegado, primer servido abierto 7 PM – 7 AM

### PROGRAMA DE ASISTENCIA PARA ALQUILER DE EMERGENCIA. (ERAP)

Caridades Católicas 202-574-3442 | Salvation Army 202-332-5000 o 561-2000 Housing Counseling Services 202-667-7006 | Community Partnership-Prevención de Personas sin Hogar 202-479-2846 | Centro de Recursos para la familia de Williams Virginia 920-A Rhode Island avenue, NE 202-526-0017

### CUIDADO DE LA SALUD.

Asistencia médica unity 3924 Minnesota Ave NE 202-398-8683 ~ 1500 Galen St SE 202-610-7160 ~ 1201 Brentwood Rd NE 202-832-8818  
Asistencia médica unity 1900 Massachusetts Ave SE 202-548-6500 ~ 1660 Columbia Rd NW 202-328-3717 ~ 3240 Stanton Rd SE 202-889-3757  
Careco Mental Health Inc | 6323 Georgia Ave NW | (202) 525-4771 Atención a la salud mental grave y severa discapacitados  
Casa de Cristo 1717 Columbia Road NW | (202) 328-1100 instalación | Atención médica para personas sin hogar con enfermedades agudas  
Coalición por la | Homeless 1234 Massachusetts Ave NW | (202) 347-8870

### ASISTENCIA A LOS VETERANOS .

Cuidado de Salud para Veteranos de reentrada (HCRV) | 50 Irving St NW (Veterans Administration [VA] Hospital) | (202) 745-8000 Ext 5267  
Cuidado de Salud para Veteranos sin Hogar (VA Hospital) | 50 Irving St NW | (202) 745-8000 Ext 7634 Centro Sudeste Veteranos Servicio (mujeres) | 840 Chesapeake St SE | (202) 561-8387 / 442-9009 / 671-5000

### ASISTENCIA LEGAL

Clinica Legal de Washington para los Sin Techo 1200 U St NW 202-328-5500 | Sociedad de Asistencia Legal 1325 Buena Esperanza Rd SE 202-610-5141 Universidad Servicios Legales 1800 Martin Luther King Jr Ave SE 202-89-2196 ~ 3939 Benning Rd NE 202 -650-5631 |

### SERVICIOS DIVERSOS

Metro Fichas | Consejo de la Comunidad para los Sin Techo en Amistad Pl | 4713 Wisconsin Ave NW | 202-364-1419  
Monedas de Metro, comidas, \$ para tarjetas de identificación | de Miriam Cocina | 2401 Virginia Ave NW (cerca de Foggy Bottom Metro) | 202-452-8926  
Duchas y Metro Fichas | Padre McKenna Centro / St. Aloysius | 19 | St NW 202-842-1112  
Fuera de la Ciudad Ticket Bus (Traiga ID) | del viajero Union Station Ayuda Puerta | Lu-Vi: | 9:30 am-5:00pm 202-371-1937  
Servicio de lavandería Centro de Mujeres Bethany (mujeres) | 1333 N St NW | 202-939-2060  
Servicio de lavandería Centro de Mujeres Rachel (mujeres) | 1222 11th St NW | 202-682-1005  
Ducha | Cristo Casa | 1717 Columbia Road NW | 202-328-1100  
Ducha | Georgetown Ministry Center | 1041 Wisconsin Ave NW | 202-338-8301  
Violencia Doméstica Línea | 1-800-799-7233  
La Crisis de DC por Violación | 202-333-7273  
Gastronomía | Tabla | 211414a St NW | de Martha 202-328-6608

El Departamento de Correcciones de DC reconoce que hay muchos otros proveedores de servicios que le pueden ayudar. Hemos proporcionado algunos para ayudarle a empezar en su viaje al reingreso exitosa. ¡MEJOR DESEOS!

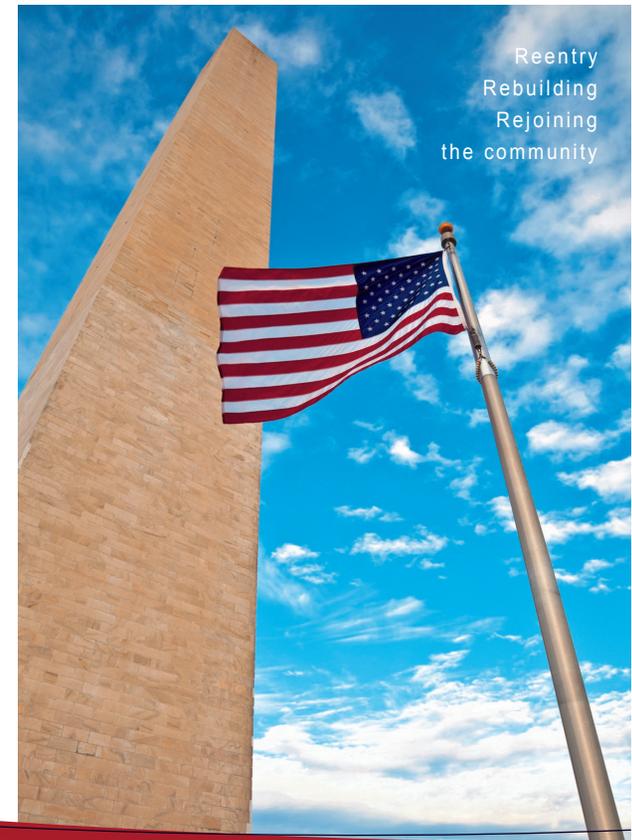


*We are here to help you in your transition.*



### Mission Statement

The mission of the Department of Corrections (DOC) is to provide a safe, secure, orderly, and humane environment for the confinement of pretrial detainees and sentenced inmates, while affording those in custody meaningful rehabilitative opportunities that will assist them to constructively re-integrate into the community.



Reentry  
Rebuilding  
Rejoining  
the community

### WHO IS ELIGIBLE?

Sentenced inmates who are within thirty to one-hundred and eighty (180) days of release are eligible. For the purpose of this program, sentenced inmates may include misdemeanants, felons who the Federal Bureau of Prisons (FBOP) has designated to serve the sentence in a DC DOC facility, and inmates pending release on a split sentence. In addition, eligibility also applies to inmates who agree to participate in the program and who will not be eligible for Halfway House placement for at least 30 days.

DC Department of Corrections (DOC)  
[www.doc.dc.gov](http://www.doc.dc.gov)

DC Department  
of Corrections:  
Reentry Program

## REENTRY AFFIRMATION (Created by former participants)

"I shall pass through this world one time only. Any good, therefore, that I can show my fellow person or community let me do it now and always. Let me not hesitate, defer, or neglect my responsibilities, for I shall never pass this way again."

# DOC's REENTRY PROGRAM

DOC provides a myriad of programs that present inmates with opportunities for self-improvement and community reintegration assistance. Many of the programs are provided in partnership with various volunteer, government and private social service agencies. Inmates are notified of available programs at Orientation, Initial Classification and Reclassification, and Religious and Volunteer Services. Programs include but are not limited to:

### **Healthcare Services**

Services may include topics about disease prevention, weight management, holistic health, mental health support or counseling groups, eating and shopping nutritionally, stress management, sexuality, AIDS awareness and physical fitness, substance abuse and alcohol abuse.

### **Employment Readiness**

Topics and seminars may include resume preparation and writing skills, dressing for success, job search techniques, interviewing techniques and skills, career choices, keeping a job, and relationships with co-workers.

### **Personal Finance and Consumer Resources**

Topics and seminars may include balancing and maintaining a checkbook, developing savings accounts, buying a car or home, managing money and credit, and living on a budget.

### **Personal Growth and Development**

Topics may include marriage enrichment, parenting and building healthier relationships with their children, positive self-image, anger control, cognitive skills, drug education, speech or communication workshops, education development, life skills training, and self-sufficiency skills.

### **Information and Community Resources**

Topics and seminars may include the role of the Court Services and Offender Supervision Agency (CSOSA) Parole Officer and supervision requirements, the Transitional Intervention for Parole Supervision Program (TIPS), halfway house regulations, as well as using local social services agencies, social security resources, and local employment service.

## REENTRY PROGRAM RULES AND REGULATIONS



Each participant will be up and out of bed by 8:30am Monday through Friday. All beds must be neatly made up.

Participants must be appropriately dressed when exiting the cell or sleeping area. All participants are expected to maintain their hygiene.



There will be no cursing or loud noise in the housing unit. All participants are expected to be respectful and courteous at all times to staff, visitors and each other. Participants will respect each other's space.



Groups will be conducted on a regular basis in this unit. All participants are expected to attend all meetings.

The television in this unit will be tuned to programs authorized by Case Management, Reentry and Security staff only.



"I TOOK THE [ROAD] LESS TRAVELED BY, AND THAT HAS MADE ALL THE DIFFERENCE."

~ Robert Frost

## REENTRY SUPPORT SYSTEM

- ◆ Women's Program Manager
- ◆ DOC Reentry Coordinator
- ◆ Unit/Case Manager
- ◆ Release Plan Case Managers
- ◆ Service Providers/Volunteers
- ◆ Correctional Counselor
- ◆ Women's Program Training Facilitators
- ◆ Community and Faith Based Organizations
- ◆ Executive Office of the Mayor Office (EOM) Justice Grants Administration (JGA)
- ◆ DC Criminal Justice Coordinating Council (CJCC)
- ◆ Department of Behavioral Health (DBH)
- ◆ Department of Employment Services (DOES)
- ◆ Department of General Services (DGS)
- ◆ Department of Housing and Community Development (DHCD)
- ◆ Department of Human Services (DHS)
- ◆ Department of Motor Vehicles (DMV)
- ◆ Department of Public Works (DPW)
- ◆ Department of Veterans Administration (VA) Incarcerated Veterans Reentry Specialists
- ◆ DHS Emergency Assistance Services (EAS)
- ◆ Office of Health Care Finance (DHCF)
- ◆ Office of Returning Citizens Affairs (ORCA)
- ◆ Office of the State Superintendent of Education (OSSE)



### Mission Statement

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# REENTRY PROGRAM FOR WOMEN

*"Your present circumstances don't determine where you can go; they merely determine where you start."*  
– Nido Qubein



[www.doc.dc.gov](http://www.doc.dc.gov)  
[facebook.com/dccorrections](https://facebook.com/dccorrections)  
[dcdoc.tumblr.com](https://tumblr.com/dcdoc)  
Thomas Faust, Director

## WOMEN'S REENTRY PROGRAM OVERVIEW

Reentry starts from day one (1) of incarceration. The Women's Reentry Program is designed to provide incarcerated women with a range of services that address their individual needs and connect them to community resources prior to release.

Women selected for the program are primarily pretrial, sentenced misdemeanants, or short term felons designated by the Federal Bureau of Prisons to serve their sentence in a DC facility.

Most of the facility-based reentry programs will be conducted on the housing unit. We encourage all participants to work hard, take advantage of the services offered, and use the information shared to make positive changes in their lives.

Programs are specifically designed to meet the unique needs of women and to work with them based on their individual strengths and challenges.



DOC conducts gender responsive screenings and assessments to quickly determine a returning citizen's risks and needs and guides services, provision and transition planning.

### PROGRAM INCENTIVES

Eligible misdemeanants (pretrial and sentenced) may receive up to three (3) days of good time credit each month for participating in the Reentry program.

### REENTRY SERVICES OFFERED

Case Management Reentry Services  
 Child Support/Paternity Establishment  
 Community Reentry Services:  
 Property Retrieval & ID Cards  
 Gender Responsive Risk and Needs Assessments (sentenced misdemeanants )  
 Disability Application Services  
 Group Counseling in Parenting, Life Skills, Substance Use Education  
 HIV Education and Awareness  
 In2Work ServSafe certifications  
 In2Work Life Skills Groups  
 Job Readiness Information Sessions  
 Legal Services  
 Mindfulness Meditation/Yoga  
 Relapse Prevention/Recovery Support

### EDUCATION/VOCATIONAL

ABE/GED/English as a Second Language  
 Graphic Arts/Commercial Cleaning/Computer Literacy/Cosmetology/Culinary ServSafe certification



Participants will learn ways to:

- ◆ Overcome drug dependence and other bad habits;
- ◆ Understand that past challenges teach and aid in personal growth;
- ◆ Refocus their attention on the positive and create a path to success;
- ◆ Gain strength from realizing self-worth;
- ◆ Celebrate accomplishments and utilize success as a platform for change.