

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES**

**ARCHITECTURAL/ENGINEERING SERVICES
RIVER TERRACE SPECIAL EDUCATION CENTER**

Solicitation #: DCAM-13-AE-0139

**Addendum No. 5
Issued: May 9, 2013**

This Addendum Number 05 is issued by e-mail on May 9, 2013. Except as modified hereby, the Request for Proposals (“RFP”) remains unmodified.

Item #1

Requests for Information: Below is a list of questions and the Department’s responses.

1. Section B Scope of Work, Deliverables, B.2.2.a requires a Historic Resources Survey. Since the building was built in 1952, is this correct? **Response: The Department does not anticipate that the Office of Historic Preservation will require a historic review of this building; however, as part of the permitting process, DCRA will review the permit application and advise if further study is required. As such, please include an add/alternate price for a Historic Resources Survey. A revised bid form is attached.**
2. Will a new warming or cooking kitchen be required at River Terrace, and if so, will the design team be responsible for appliance selection and kitchen layout? **Response: A full cooking kitchen is anticipated as part of the program. The design team will be responsible for the appliance selection and layout.**
3. We estimate the size of the existing building to be about 18,000 SF +/- LESS than the RFP indicates. If correct, that would be at variance from both the RFP other DGS building analysis information. We noticed that, if you add the proposed addition SF TO what we think the existing is, then the total of the two is about what the RFP says is just for the existing building. Can you clarify current square footage of existing building plus the proposed addition square footage? **Response: The existing building is 62,800 SQ FT and the proposed addition will be approximately 12,000 to 15,000 SQ FT. The approximate total maximum square footage of the project is 77,800 SQ FT.**

Item #2

The bid date remains unchanged. Proposals are due by **May 13, 2013 at 2:00 pm EDT**. Proposals that are hand-delivered should be delivered to the attention of: Annmarie McQueen, Contract Specialist, **Frank D. Reeves Center, 2000 14th Street, NW, 8th floor, Washington, DC 20009.**

- End of Addendum No. 5 -

Attachment B

[Contractor's Letterhead]

[Insert Date]

District of Columbia Department of General Services
2000 14th Street, NW
Washington, D.C. 20009

Att'n: Mr. Brian J. Hanlon
Director

Reference: Request for Proposals
Architectural/Engineering Services – River Terrace Special Education Center

Dear Mr. Hanlon:

On behalf of [INSERT NAME OF BIDDER] (the "Offeror"), I am pleased to submit this proposal in response to the Department of General Services' Request for Proposals (the "RFP") to provide Architect/Engineering Services for the River Terrace Special Education Center. The Offeror has reviewed the RFP and the attachments thereto, any addenda thereto, and the proposed Form of Contract (collectively, the "Bid Documents") and has conducted such due diligence and analysis as the Offeror, in its sole judgment, has deemed necessary in order to submit its Proposal in response to the RFP. The Offeror's proposal, the Design Fees (as defined in paragraph A), the add/alternate price (as defined in paragraph B) and the Construction Administration Services Hourly Rates (as defined in paragraph C) are based on the Bid Documents as issued and assume no material alteration of the terms of the Bid Documents. (Collectively, the proposal, the Design Fee, the add/alternate price and the Construction Administration Services Hourly Rates are referred to as the "Offeror's Bid".)

The Offeror's Bid is as follows:

A. The Design Fee is: \$see attached spreadsheet

The Offeror acknowledges and understands that the Design Fee covers all of the Offeror's costs associated with the preparation of concept, schematic, design development and construction documents. A schedule of values is attached that allocates the Design Fee among the various design phases (i.e. concept, schematic, design development and construction documents).

B. Add/alternate price for a Historic Resources Survey: \$_____

C. Construction Administration Services: \$see attached spreadsheet

The Offeror acknowledges and understands that the attached hourly rates are for construction administration services.

The Offeror's Bid is based on and subject to the following conditions:

1. The Offeror agrees to hold its proposal open for a period of at least one hundred and twenty (120) days after the date of the bid.
2. Assuming the Offeror is selected by the Office and subject only to the changes requested in paragraph 5, the Offeror agrees to enter into a contract with the Office on the terms and conditions described in the Bid Documents within ten (10) days of the notice of the award.
3. Both the Offeror and the undersigned represent and warrant that the undersigned has the full legal authority to submit this bid form and bind the Offeror to the terms of the Offeror's Bid. The Offeror further represents and warrants that no further action or approval must be obtained by the Offeror in order to authorize the terms of the Offeror's Bid.
4. The Offeror and its principal team members hereby represent and warrant that they have not: (i) colluded with any other group or person that is submitting a proposal in response to the RFP in order to fix or set prices; (ii) acted in such a manner so as to discourage any other group or person from submitting a proposal in response to the RFP; or (iii) otherwise engaged in conduct that would violate applicable anti-trust law.
5. The Offeror's proposal is subject to the following requested changes to the Form of Contract: [INSERT REQUESTED CHANGES. OFFERORS ARE ADVISED THAT THE CHANGES SO IDENTIFIED SHOULD BE SPECIFIC SO AS TO PERMIT THE OFFICE TO EVALUATE THE IMPACT OF THE REQUESTED CHANGES IN ITS REVIEW PROCESS. GENERIC STATEMENTS, SUCH AS "A MUTUALLY ACCEPTABLE CONTRACT" ARE NOT ACCEPTABLE. OFFERORS ARE FURTHER ADVISED THAT THE OFFICE WILL CONSIDER THE REQUESTED CHANGES AS PART OF THE EVALUATION PROCESS.]
6. The Offeror hereby certifies that neither it nor any of its team members have entered into any agreement (written or oral) that would prohibit any contractor, subcontractor or subconsultant that is certified by the District of Columbia Office of Department of Small and Local Business Enterprises as a Local, Small, Resident Owned or Disadvantaged Business Enterprise (collectively, "LSDBE Certified Companies") from participating in the work if another company is awarded the contract.
7. This bid form and the Offeror's Bid are being submitted on behalf of [INSERT FULL LEGAL NAME, TYPE OF ORGANIZATION, AND STATE OF FORMATION FOR THE OFFEROR].

Sincerely,

By: _____
Name: _____
Its: _____