

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF MOTOR VEHICLES  
ADJUDICATION SERVICES



## Instructions for Obtaining a Limited Occupational License

Drivers licensed in the District of Columbia may submit a request to DC DMV for a Limited Occupational License (LOL) following the suspension or revocation\* of their license. Please provide a letter from your employer, on company stationery or letterhead, addressed to Adjudication Services, certifying your need to have a driver license to maintain your livelihood.

### Include within your statement:

1. The days and hours of your employment and the address of your worksite.
2. If your request is to operate a company vehicle, identify the make and model of the vehicle you will operate.
3. If your request is to operate a vehicle to travel to and from work, identify the requested travel time, for example, 7 am to 8 am and 5 pm to 6 pm.

Requests to drive that exceed forty (40) hours per week will not be approved. You must live in the District of Columbia and have a DC driver license to be given consideration for a Limited Occupational License from the DC DMV.

You may provide your application in person or by mail to DC DMV, Penn Branch Service Center, 3220 Pennsylvania Avenue, SE, Washington, D.C. 20032. A hearing examiner will review the information presented and make a decision based on applicable District of Columbia traffic laws and regulations. You will be notified in writing of the examiner's decision within ten(10) business days of our receipt of your application.

If you are granted a LOL, you must pay two separate fees:

\$98.00	Reinstatement fee, plus
\$44.00	License (renewal) fee or
\$ 7.00	License (duplicate) fee

**PLEASE NOTE:** \*Limited occupational licenses cannot be issued for mandatory revocations as defined by Title 18 DCMR Section 302 or to commercial driver license holders. If your license is revoked or has expired, the **\$44** renewal fee is assessed; otherwise the **\$7** duplicate fee is assessed. The operation of a vehicle outside the timelines authorized by the LOL will mean that you are operating after suspension or revocation and may result in your arrest and/or payment of a fine up to \$1,000.

Visit our website: [www.dmv.dc.gov](http://www.dmv.dc.gov) or call 311 or 202-737-4404 for additional information.  
To report waste, fraud, or abuse by any DC Government agency or official,  
call the Office of the DC Inspector General at 1-800-521-1639.